



m

ROBERT WILSON  
Mayor

PAM GRIDER  
Mayor Pro-Tem

## VILLAGE OF JEMEZ SPRINGS

### Municipal Office

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SUZETTE WALKER  
Trustee

DAVID P. RYAN  
Trustee

MANO SANCHEZ  
Trustee

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# Minutes for Wednesday September 09, 2015 Regular Scheduled Council Meeting – 6:00 P.M. Village Governing Body Conference Room

## 1. Call to Order

*Mayor Wilson called the meeting to order at 6:00 p.m.*

## 2. Pledge of Allegiance

*Mayor Wilson led everyone in the Pledge of Allegiance*

## 3. Approval of Agenda

*Mayor Pro Tem Grider made a motion to approve the agenda as presented, Trustee Ryan seconded the motion, all in favor; motion approved.*

## 4. Approval of August 12, 2015 Regular Council Meeting Minutes.

*Trustee Ryan stated that on page one, section 5f) it should state Trustee Ryan stated we needed to start enforcing the speeding laws.*

*Mayor Pro Tem Grider stated that on page two, section 6) the correct names are Mr. Don Conger and Mr. Charlie Bracken, and they should be corrected throughout the section.*

*Trustee Walker made a motion to approve the minutes of August 12, 2015 with amendments. Trustee Ryan seconded the motion, all in favor; motion approved.*

## 5. Reports Submitted/Not Submitted

- a. Maintenance
- b. Bath House *Trustee Walker stated that there was training available for computers that was free.*
- c. Library Report
- d. Courts Report
- e. Waste Water
- f. Police Chief Report
- g. P&Z Minutes
- h. Fire Department *Trustee Walker wanted to know how someone hacked into the computer. Mayor Wilson stated that someone downloaded something and it was done by accident.*
- i. Lodgers Tax Minutes

**6. Approval of Village employment actions: Debbie Packard, Shiana McNutt, Michelle Crockett, Julia Walker.**

*Mayor Wilson stated that the resignations of Debbie Packard, and Shiana McNutt needed to be approved as well as the termination of Michelle Crockett and the hire of Julia Walker.*

*Mayor Pro-Tem Grider made a motion to approve the resignations, terminations and hires as indicated. Trustee Ryan seconded the motion, all in favor; motion approved.*

**7. Approval of Appointment of Library Board Member: Sharon Palma.**

*Mayor Wilson stated that he needed approval for the appointment of Ms. Sharon Palma as the new library board member.*

*Trustee Walker made a motion to approve the appointment of Ms. Sharon Palma to the Library Board. Mayor Pro-Tem Grider seconded the motion, all in favor; motion approved.*

**8. Change of October Meeting due to Clerk's Conference.**

*Mayor Wilson stated that the October meeting needed to be changed because both the Clerk/Treasurer and Deputy Clerk would be at training for the week of the October scheduled meeting.*

*Trustee Walker made a motion to change the next council meeting to October 21, 2015. Mayor Pro-Tem Grider seconded the motion, all in favor; motion approved.*

**9. Discussion on Bath House Issues in regards to Manager, Asst. Manager and Co-Manager.**

*Trustee Walker stated that she would like to see Co-Managers at the bathhouse to see if that would make it run more efficiently. Trustee Walker stated that she thought Emily and Mary could be co-managers and run the place effectively. Trustee Walker stated that another way to save money was to use the Village truck and go buy supplies at Costco instead of ordering online.*

*Mayor Wilson stated that currently it is under team management with him as the interim manager, and this is bringing out leadership among the employees. Mayor Wilson stated that Ms. Anna Lovato is the (go-to) person since she has the most experience. Mayor Wilson proposed flexibility in raises.*

*Trustee Sanchez stated that he spoke to the employees and they were happy with the team management. He stated that it was his opinion that they should keep it this way for a while and see what they can do.*

*Mayor Pro-Tem Grider, Trustee Walker and audience member Ms. Tanya Struble all agreed that this team management might work for a while but eventually there will be a need for an actual manager.*

*Mayor Wilson then proposed to keep the team management through winter and then re-evaluate the situation at the March meeting of 2016.*

*Trustee Walker made a motion to approve the raises as well as keeping the team management with evaluation to be done at the March 2016 Council Meeting. Trustee Ryan seconded the motion, all in favor; motion approved.*

**If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Village of Jemez Springs office at 575-829-3540 at least 15 days prior to the meeting.**



**10. Presentation by Mr. Jon Mckinley on Web Site Creation.**

*Mr. Jon Mckinley did a PowerPoint presentation in regards to web site creation. It was an informative presentation. Mr. Jon Mckinley stated that there are grants and other sources of funding for this and that the Village will be looking into funding for this because it was a really good idea. No commitments were made.*

**11. Adoption of Ordinance 190 – Adopting a Municipal Hold Harmless Gross Receipts Tax Ordinance. It will impose an excise tax equal to one-eighth of one percent (.125%) of the gross receipts reported.**

*Trustee Ryan made a motion to approve adoption of Ordinance 190, 191 and 192- Adopting a Municipal Hold Harmless Gross Receipts Tax Ordinances. Trustee Walker seconded the motion.*

<i>Roll Call Vote</i>	<i>Trustee Ryan</i>	<i>Aye</i>
	<i>Trustee Walker</i>	<i>Aye</i>
	<i>Mayor Pro-Tem Grider</i>	<i>Aye</i>
	<i>Trustee Sanchez</i>	<i>Aye</i>

*All in favor; motion approved*

**12. Adoption of Ordinance 191- Adopting a Municipal Hold Harmless Gross Receipts Tax Ordinance. It will impose an excise tax equal to one-eighth of one percent (.125%) of the gross receipts reported.**

**13. Adoption of Ordinance 192 - Adopting a Municipal Hold Harmless Gross Receipts Tax Ordinance. It will impose an excise tax equal to one-eighth of one percent (.125%) of the gross receipts reported.**

**14. Monthly Reports**

- a. Village Clerk Report – Clerk/Treasurer De Herrera**
  - 1) Monthly Financial**

*Village Clerk/Treasurer De Herrera stated that there was no budget included in the packets due to the fact that the budget did not get approved until September 8, 2015.*

**15. Mayor’s Report**

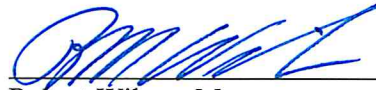
*Mayor Wilson stated that he has been working on getting estimates for the HVAC System for the library because they would like to use some of the bond money which can be used for capital improvements to do this long needed improvement.*

- a. Mayor Pro-Tem Grider – No Report**
- b. Trustee Walker – No Report**
- c. Trustee Ryan –** *stated that he would like to know what is happening with the kids mural that was approved for display. Mayor Wilson stated that it was decided to be put on the south side or east side of the library where ever it fits best, and they are looking at the gear needed for the hanging.*
- d. Trustee Sanchez –** *Mayor Wilson congratulated Trustee Sanchez for being the first certified Municipal Official of Jemez Springs. Trustee Sanchez thanked everyone. Trustee Sanchez stated that he had gone to Pagosa Springs and really enjoyed their outdoor pools. Trustee Sanchez stated that it would be nice if the village could build some outdoor pools here as well.*

*Mayor Wilson stated that because of the wetlands and other obstacles it would be difficult to do here.*

## 16. Adjournment

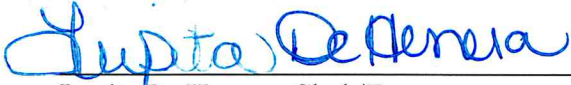
*Mayor Pro-Tem Grider made a motion to adjourn the meeting. Trustee Ryan seconded the motion, all in favor; motion approved. Meeting adjourned at 8:48 P.M.*



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Robert Wilson, Mayor  
Village of Jemez Springs

**Attest:**



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Lupita De Herrera, Clerk/Treasurer  
Village of Jemez Springs